Application for Employment
EASTERN COLORADO SERVICES

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
 Last First Middle Initial

Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
 Street City State Zip

Email Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Message Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Position applying for: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Full-time\_\_\_ Part-time\_\_\_ Substitute\_\_ Any\_\_\_

Availability: Weekdays\_\_\_ Weekends\_\_\_ Overnights\_\_\_ Afternoon/Evenings\_\_\_

Date You Can Start: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Salary Desired: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Are you at least 18 years of age? Yes\_\_ No\_\_ Referred by: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Are you legally eligible to work in the United States: Yes\_\_\_\_ No\_\_\_

Have you worked for this Employer before? Yes\_\_\_\_ No \_\_\_\_
If yes, Dates: \_\_\_\_\_\_\_\_\_\_\_\_ Position: \_\_\_\_\_\_\_\_ Location: \_\_\_\_\_\_\_\_\_\_\_\_

Have you served in the U.S. Military? Yes\_\_\_\_ No\_\_\_ Branch\_\_\_\_\_\_\_\_\_\_

EDUCATION AND TRAINING

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| School | Name and Location | Number of years attended | Did you graduate or receive a GED? | Subjects Studied |
| High School |  |  |  |  |
| College |  |  |  |  |
| Vocational |  |  |  |  |

Driver’s License Number \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ State\_\_\_\_\_\_\_\_\_\_\_

 REFERENCES

|  |  |  |
| --- | --- | --- |
| Name | Title/Relationship | Phone Number |
| 1. |  |  |
| 2.  |  |  |
| 3.  |  |  |

EMPLOYMENT HISTORY

Most Recent Employer Are you currently working for this Employer? Yes\_\_\_ No\_\_\_
 May we contact this Employer? Yes\_\_\_\_ No \_\_\_\_

|  |  |  |
| --- | --- | --- |
| Employer Name: | City:  | State:  |
| Phone: | Dates Employed:  | From: | To: | Job Title  |
| Duties: |
| Reason for leaving: |

Second Most Recent Employer

|  |  |  |
| --- | --- | --- |
| Employer Name: | City:  | State:  |
| Phone: | Dates Employed:  | From: | To: | Job Title  |
| Duties: |
| Reason for leaving: |

Third Most Recent Employer

|  |  |  |
| --- | --- | --- |
| Employer Name: | City:  | State:  |
| Phone: | Dates Employed:  | From: | To: | Job Title  |
| Duties: |
| Reason for leaving: |

I authorize investigation of all statements contained in this application. I understand that misrepresentation or omission of facts called for is cause for dismissal. Further, I understand that my employment is for no definite period and may, regardless of the date of payment of my wages and salary, be terminated at any time without any previous notice.

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_